APPLICATION FOR ADMISSION

19555 N. 59th Avenue
Glendale, AZ 85308
(888) 247-9277 or (623) 572-3275
admissaz@midwestern.edu
www.midwestern.edu
The Biomedical Sciences Program uses a rolling admissions process for the Master of Health Professions Education (MHPE) and Master of Arts (MA) (and Certificate) in Bioethics degree programs. Completed applications are reviewed and decisions are made at regular intervals during the admissions cycle. Health Professions Education (HPE) and Bioethics (BE) students may enter their programs during any academic quarter. Admission to the HPE and BE programs is considered on a competitive basis for prospective students who hold a bachelor’s degree or higher from a regionally accredited undergraduate college or university (see Admissions Requirements for applicants not holding a bachelor’s degree). Multiple criteria are used to select the most qualified candidates. In addition, the Biomedical Sciences Program Admissions Committee carefully considers the applicant’s interests, aptitude, and capacity for graduate study, interpersonal skills, honors and awards. Selection decisions for the program are made by the Biomedical Sciences Program Admissions Committee with the approval of the Program Director and the Dean of the College of Health Sciences. Decisions for acceptance are made until the maximum enrollment for each program is reached.

To be considered for admission to the Master of Health Professions Education or Master of Arts in Bioethics degree programs, the applicant must:

1. Hold a bachelor’s level (or its equivalent, i.e. 120 undergraduate hours) or higher degree from a regionally accredited college or university (not required for the Bioethics Certificate Program). Exceptions to this requirement may be made by the Biomedical Sciences Program Admissions Committee for an applicant to the Bioethics or Health Professions Education program who:
   a. Has successfully completed an accredited professional program such as physician assistant, nursing, dental hygienist, etc. and
   b. Has completed a minimum of 100 semester hours of undergraduate training (including professional program), 20 of which are in General Education courses including Humanities, Fine Arts, Social Sciences, Computer Sciences, or Business, and
   c. Has five (5) or more years of experience in a healthcare related profession, and
   d. Has a record of continuous professional development, and
   e. Submits one additional letter of reference (i.e. three total) attesting to their ability to perform at a graduate level.

2. Achieve a minimum cumulative grade point average of 2.75 on a scale of 4.00 for their bachelor’s or higher degree program;

3. Complete the enclosed Biomedical Sciences Program application form;

4. Complete the Biomedical Sciences Program's interview process (by invitation only).

To be considered for admission into the Master of Health Professions Education or Master of Arts in Bioethics degree programs, the applicant must submit to the Office of Admissions an application packet including the following:

1. A properly completed Application for Admission form specific for the degree program of interest.
   • All information must be completed unless designated as optional.
   • Answer each essay question on a separate sheet of paper. Answers should be typed and double-spaced. Limit your responses to one page per question.
   • If you wish to withdraw your application at any time, please do so in writing.

2. A non-refundable, non-waivable application fee of $50.
   • Make check or money order payable to Midwestern University – BMS.

Two Completed Recommendation Forms and Letters
   • Using the form provided online, obtain recommendations from two professionals who know you well or one committee letter.
   • Print your name and social security number on each form, and check the appropriate space on the ‘Waiver of Access to Confidential References’ section. Sign each form.
   • Provide each recommender with a stamped envelope addressed to the Office of Admissions at the address below.
   • Have the recommender complete the form, sign and seal it, and return it to you for enclosure in your application packet or have them submit their letter directly to the Office of Admissions.

Official Transcripts (from each college or university attended)
   • Send a transcript request to the Registrar of the college or university where you received your bachelor’s or higher degree.
   • Transcript envelopes must be signed and sealed by the Registrar. Photocopies of transcripts are not acceptable.
   • Have Registrar return the transcripts to you for enclosure in your application packet or have Registrar submit the transcripts directly to the Office of Admissions.

Address your completed application as follows: Office of Admissions
Biomedical Sciences Program Application—HPE/BE
Midwestern University
19555 N. 59th Avenue
Glendale, AZ 85308
Midwestern University
College of Health Sciences Biomedical Sciences Program
Application

Please type or print using black ink.

Degree Program:

- Master of Arts in Bioethics
- Master of Health Professions Education
- Certificate in Bioethics

Personal Information

Social Security Number: ________-______-______

Name: ________________________________________________________________________________________________

Last                First                 Middle

Other Name(s) Under Which You May Have Educational Records: _______________________________________________________

Preferred Nickname: ____________________________________________________________________________________________

Preferred Mailing Address (all correspondence will be sent to this address until otherwise notified):

_____________________________________________________________________________________________________________

Street                          City            State          Zip Code+4 Digit Postal Code

Permanent and/or Legal Residence:

_____________________________________________________________________________________________________________

Street                          City            State          Zip Code+4 Digit Postal Code

Contact Information:

Home Telephone: ( ) _________________________________ Cell phone: ( ) _________________________________

E-mail: ___________________________________________________________________________________________________

The Office of Admissions requires you to have a valid e-mail address. You can obtain a free address from Hotmail.com or Yahoo.com.

U.S. Citizen or National?     Yes  No

If you checked no, indicate status and enclose documentation:

- Permanent Resident
- Eligible Non-Citizen
- Temporary Non-Citizen

Visa Type: _______________

Were you ever in the military? Yes  No

Demographic Information

The optional demographic and family data will be used to help evaluate our efforts relative to providing equal educational opportunity for all incoming students. These data are optional and will not be used as selection criteria during the admission process. Various accrediting agencies rely on us to provide them with an accurate portrayal of our applicant pool.

Gender

- Male
- Female

Birth Date / / 

Birthplace (city, state, country)

Ethnic/Racial Origin (check all that apply):

- White (non-Hispanic)
- Black (non-Hispanic)
- American Indian or Alaskan Native
- Mexican-American or Chicano
- Puerto Rican
- Other Hispanic
- Other

- Asian
- Asian Underrepresented
- Nat. Hawaiian/Pacific Islands
- Other
**EDUCATION** (List all Colleges and Universities attended)

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<tr>
<th>Institutions Attended</th>
<th>Dates</th>
<th>Hours Earned</th>
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**WORK AND LIFE EXPERIENCE** (you may use a separate sheet of paper or attach a resume in lieu of completing this section).

**Extracurricular Activities** (College): Please list the extracurricular and/or community activities in which you participated. Identify any offices held and/or awards, honors and distinctions earned while participating in these activities (you may use a separate sheet of paper).

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**Community/Volunteer Activities** (college to present): Include the approximate number of volunteer hours served with each organization/activity.

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<th>Approx Hours per Week</th>
<th>Dates</th>
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Have you ever applied to Midwestern University before?  □ Yes  □ No
If yes, state program/date: ________________________________________________

Currently employed?  □ Yes  □ No  Current Profession __________________________

Name of Employer _________________________________________________________

How did you find out about this program? ____________________________________

CURRICULUM VITAE

Please attach a CV or resume which includes the following information: educational experience with degree obtained, any professional licensure (state and license number and date obtained/expiration); employment–beginning with your current position–list chronologically all full-time and part-time employment, and volunteer work related to your professional experience.

ESSAY QUESTIONS

Answer each of the following essay questions on a separate sheet of paper. Answers should be typed and double-spaced. Limit your responses to one page per question.

1. Explain why you have decided to pursue graduate education/professional training.

2. Answer the following essay question specific to the degree for which you are applying.
   - **Master of Arts in Bioethics** or **Certificate in Bioethics**:
     Describe and discuss an issue or dilemma in health care or biomedical research that you think requires advanced study in bioethics.
   - **Master of Health Professions Education**:
     Describe and discuss an issue in the educational process within your own profession that you think requires advanced study.

3. Personal Statement (optional): Give a brief personal history including any additional information you believe may be useful in evaluating your application.

If you answer yes to any of the following questions, please explain on a separate sheet of paper.

1. Were you ever the recipient of any action for unacceptable academic performance (e.g. academic probation, dismissal, suspension, disqualification, etc.) or were you ever the recipient of any action for conduct violations (e.g. probation, suspension, dismissal, etc.) by any college or school?  □ Yes  □ No
   If yes, were you ever denied readmission?  □ Yes □ No

2. Have you ever been convicted of a misdemeanor or felony (excluding parking violations)?  □ Yes  □ No

   *Note: If you have a pending misdemeanor or felony, which results in a conviction, it is your responsibility to immediately inform Midwestern University College of Health Sciences if you matriculate to Midwestern University.*

3. Have you ever been the recipient of any action (disciplinary, suspension, disqualification, revocation, etc.) relating to any professional license or certification you have ever held?  □ Yes  □ No

My signature below indicates that all information contained in this application is factually correct and complete. I understand that the misrepresentation or omission of application information is sufficient grounds for canceling my admission or registration.

Signature __________________________  Date __________________________

Midwestern University provides equality of opportunity in its educational programs for all persons, maintains nondiscriminatory admissions policies, and considers for admission all qualified students regardless of race, color, sex, sexual orientation, religion, national or ethnic origin, citizenship status, disability, status as a veteran, age, or marital status.*

*Applicants must be able (with reasonable accommodations) to meet the technical standards as outlined in the University catalog.

Before you submit this application, please make a copy for your records.
TO THE APPLICANT: Select recommenders who know you well, and who can evaluate your candidacy for graduate education. Complete the following section before sending to the recommender.

Applicant for (please indicate program to which you are applying):

- Master of Arts in Bioethics
- Certificate in Bioethics
- Master of Health Professions Education

Waiver Of Access To Confidential References
In accordance with Family Education Rights and Privacy Acts of 1974 (Public Law 93-380), I understand that at my option, I may waive the right to review this letter of recommendation (please check your choice below).

- I waive my right to inspect this letter
- I do NOT waive my right to inspect this letter

Applicant’s Name: ________________________________________________________________________________________________
Address: ______________________________________________________________________________________________________
Signature: _____________________________________________________________________________________________________
Social Security #: ________________________________________________________________________________________________

If you do not check one of the above actions or do not authorize this waiver by signature, then the program will assume you have not waived access.

TO THE RECOMMENDER: Please complete the following information and sign this form. On the reverse, or on a separate piece of letterhead, PLEASE PROVIDE ADDITIONAL WRITTEN COMMENTS regarding the applicant’s suitability for this graduate program and his/her profession. Please enclose this completed form in the envelope provided. Seal the envelope, sign your name across the seal and return to the applicant.

How long have you known the applicant? ____________________________________________________________________________

What is your relationship to the applicant? ____________________________________________________________________________

Please indicate your overall recommendation for this applicant:

- I recommend this applicant without reservation.
- I recommend this applicant with the following reservation(s):

- I would not recommend this applicant for admission. Please indicate why (Optional).

Name ________________________________________________________________________________________________________
Title/Occupation ________________________________________________________________________________________________________
Institution/Department ________________________________________________________________________________________________________
Street Address ________________________________________________________________________________________________________
City __________________________________ State ______________________ Zip ______________
Telephone ________________________________________________________________________________________________________
Signature ________________________________________________________________________________________________________
**International Students**

Students who have completed course work at a foreign college or university must complete at least 30 semester hours of course work at a regionally accredited U.S. college or university before entering Midwestern University’s Biomedical Sciences Program. This work must include 6 semester hours of non-remedial course work in English and 12 semester hours of Science. This does not include English as a Second Language Classes.

If you attend a college or university outside the U.S. or Canada, you must submit an official, detailed, course-by-course evaluation of this work. You must obtain this evaluation from one of the following services:

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<tr>
<th>Service</th>
<th>Phone</th>
<th>Website</th>
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<tr>
<td>Education Credential Evaluators (ECE)</td>
<td>414/289-3400</td>
<td><a href="http://www.ece.org">www.ece.org</a></td>
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<tr>
<td>Joseph Silny &amp; Associates International</td>
<td>305/666-0233</td>
<td><a href="http://www.jsliny.com">www.jsliny.com</a></td>
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<tr>
<td>Education Consultants</td>
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<tr>
<td>World Education Service (WES)</td>
<td>212/966-6311</td>
<td><a href="http://www.wes.org">www.wes.org</a></td>
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